



## **PRESIDENT**

The President of the Mississauga Camera Club (MCC) provides oversight of all activities sponsored specifically by the club membership

### **Reports To**

The President is elected by and reports to the Board of Directors. The President is elected by the Board of Directors from within the Slate of Directors elected at the Annual General Meeting of the Mississauga Camera Club. The President serves for a one year term which can be extended by the Board for an additional two terms, subject to re-election to the Board as a Director in the Third year, as stated in the MCC Constitution.

### **Job Overview**

The President of the Mississauga Camera Club provides oversight of club activities, maintaining contact with members and providing feedback via the Board of Directors of actions requiring his/her counsel. The following are the major actions requiring involvement of the President:

- schedules and chairs regular meetings of the Board of Directors.
- Schedules and directs annual elections to maintain a full slate of Directors as documented in the club's constitution
- Amends and/or approves modifications to the club's constitution as warranted
- Convenes and oversees the bi-weekly meetings of club
- Provides interface between MCC and outside organizations that may include the City of Mississauga, banks with which the club manages its financial interests, the GTCCC to which the Mississauga Camera Club belongs, other clubs and organizations such as PSA to which MCC is a member, and local colleges or organizations which manage photographic-related activities.

- Provides oversight and direction to the Board to ensure that the club is financially sound: approves budgets, membership rates, purchases, event bookings, costs for Special Interest Groups

### **Responsibilities and Duties**

- Convene and chair the MCC Board of Director meetings
- Approve expenditures recommended by the Directors
- Chair the business and information session at the beginning of each club meeting
- Provide interface between the club and outside organizations
- Be the spokesperson on behalf of MCC for events / activities/ business dealings sanctioned by the Board
- Provide ongoing 2-way communication between the membership and the Board on photographic-related activities of interest
- Convene and Chair at least one General Meeting per year, following all guidelines as specified in the MCC constitution

### **Skills Required**

- Written and Oral communication
- Organizational and people-management skills, especially as it relates to volunteer organizations
- Understanding of rules governing conduct of business meetings
- Problem-solving skills
- Understanding of current photographic artistic direction