



CAMERA CLUB

## **WEBSITE MANAGER**

- Keep content up to date: Meetings, Workshops, Outings, Competitions, General Information (Organization, Membership, Competition Handbooks).
- Upload competition images into gallery and front page slideshow (images must be re-sized to fit the format and for quick load).
- Upload Klik and Snapshot newsletters (Snapshot has to be converted to PDF)
- Respond to enquiries sent to [contact@mcc](mailto:contact@mcc) or forward to appropriate person.